



# ADP® Payroll & HR Packages

When it comes to your small business, one size does not fit all

How you choose to manage your back-office burden can pull your focus away from reaching your longer term business goals — or it can bring you closer to achieving them. ADP offers a range of innovative solutions that help you manage the administrative side of your business.

Features	ADP® Essential Payroll	ADP® Enhanced Payroll	ADP® Complete Payroll & HR Plus	ADP® HR Pro
 <b>Payroll, Taxes and Compliance</b>	Payroll: Online, Phone, Mobile	■	■	■
	24/7 Customer Service	■	■	■
	Tax Filing	■	■	■
	Electronic Reports	■	■	■
	Employee Access® (Portal)	■	■	■
	New Hire Reporting	■	■	■
	Payroll Delivery	■	■	■
	General Ledger Interface (GLI)	■	■	■
	RUN & Done® (Automatic Recurring Payroll)	■	■	■
	Direct Deposit	■	■	■
	Wisely® Direct Debit Card <sup>1</sup>	■	■	■
	ADPCheck™		■	■
	Poster Compliance		■	■
	State Unemployment Insurance (SUI)		■	■
	Wage Garnishment Payment Service		■	■
Check Signing and Stuffing		■	■	
 <b>People Management</b>	HR Newsletter & Tip of the Week	■	■	■
	State & Federal Resources	■	■	■
	Employment Verification	■	■	■
	New Hire Paperwork	■	■	■
	New Hire Self-Onboarding	■	■	■
	Employee Discount & Wellness Programs	■	■	■
	ADP Marketplace (Digital HR Storefront)	■	■	■
	ZipRecruiter®		■	■
	Background Checks		■	■
	HR HelpDesk (Live Support)			■
	Employee Handbook Wizard			■
	HR Toolkits			■
	Compliance Database & Updates			■
	Job Description Wizard			■
	HR Forms and Documents			■
	HR Fundamentals Training			■
	HR Tracking			■
	Alerts and Notifications			■
Document Vault			■	
Proactive HR Support Team			■	
Employee Assistance Program			■	
Employee & Employer HR Training <sup>2</sup>			■	
Business/Marketing Tools and Live Advice <sup>3</sup>			■	
Upnetic Legal Services <sup>4</sup>			■	

<sup>1</sup> Wisely Direct is a prepaid account offered directly to consumers by ADP (it is not an employer-offered pay card program).  
<sup>2</sup> Employee & employer HR training provided by Upnetic®, a third-party provider  
<sup>3</sup> Business/marketing tools and live advice provided by BizPro, a third-party provider  
<sup>4</sup> Legal services are provided by Upnetic Legal Services powered by Legal Club® (of America), a third-party provider.

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